



Boxley

PARISH COUNCIL

www.boxleyparishcouncil.org.uk

Beechen Hall, Wildfell Close, Walderslade,
Chatham, Kent. ME5 9RU

☎ 01634 861237

✉ clerk@boxleyparishcouncil.org.uk

Clerk Mrs Daniela Baylis

A G E N D A

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that a Meeting of the Parish Council will be held on Monday 4 April 2022 at 7.30pm at Beechen Hall, Wildfell Close, Walderslade, ME5 9RU.

- 1. Apologies and Non Attendance**
To receive apologies from members unable to attend.
- 2. Declarations of Interest, Dispensations, Predetermination or Lobbying**
Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda.
- 3. Minutes of the Parish Council Meetings held on 7 March 2022**
To consider the minutes and if in order sign as a true record (pages 3-5).
- 4. Matters Arising From the Minutes**
 - 4.1 Any other matters arising from the minutes.
- 5. Co-option of new Councillors** (see confidential report)
- 6. Crime Report and Police Issues**
Crime report (page 5-6).
- 7. Adjournment to enable members of the public to address the meeting**
- 8. Draft Minutes of Recent Committee Meetings**
The following have been previously circulated:
 - 7.1 Environment Committee Meetings 7 and 14 March 2022.
 - 7.2 Finance and General Purposes Committee 21 March 2022.
- 9. Finance**
 - 9.1. Payments made out of meeting 28.02.22 – 28.03.22. See report (page 11-12).
 - 9.2. Receipts for the period. 28.02.22 – 28.03.2022. See report (page 13-15).
 - 9.3. Account balances report (page 15).
- 10. Policies and Procedures** (separate attachments)
 - 10.1 Complaints Policy (re-written and updated, last amended 2012).
 - 10.2 Communications Press and Media Policy (no changes).
 - 10.3 Covid 19 Policy (updated in line with latest guidance).
- 11. Monthly Website update**
No changes to be reported for this Agenda.
- 12. Reports from Councillors/Office**
Members/staff who have attended any meeting on behalf of the parish council are invited to give a summary.

13. Reports from Borough and County Councillors

Our Ward councillors are invited to report and discuss matters affecting the parish.

14. Grant Applications

14.1 Boxley Village Society (page 6-10).

15. Walderslade Woodlands Trust (Page 10)

16. Queens Platinum Jubilee (Page 10)

17. Cluster Meetings

18. Matters for Decision

19. Correspondence

To consider any received.

20. Matters for Information

To consider any received.

21. Items for Next Agenda

Councillors' reports and requests for items to be included on the next agenda to be submitted no later than 22 April 2022.

22. Meetings

23.1 Next Meeting Tuesday 3 May 2022.

The Chairman to move that in view of the confidential nature of the business about to be considered the press and public be excluded from the meeting.

23. Personnel matters

Verbal report to be given at the meeting.

Daniela Baylis

Daniela Baylis
Clerk to the Council.

Date: 28 March 2022

In accordance with policy the meeting should close no later than 9.30 pm but the Chairman has power to extend it by 30 minutes.

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.